Please find below instructions for accessing the Army Knowledge Online (AKO) Business Transformation Portal. In order to access the portal, the reader must have a registered AKO username, password, or Common Access Card (CAC). AKO consists of the AKO Portal, AKO Knowledge and Community Centers, AKO Services and other content, and offerings from AKO's interface partners.

Instructions for Accessing the AKO Business Transformation Portal

Once logged into AKO, users can access the DUSA(BT) Portal by doing the following:

1. Type DUSA(BT) in the search bar near the top left of the screen.
2. Select "AKO Sites". AKO defaults to "AKO Files"
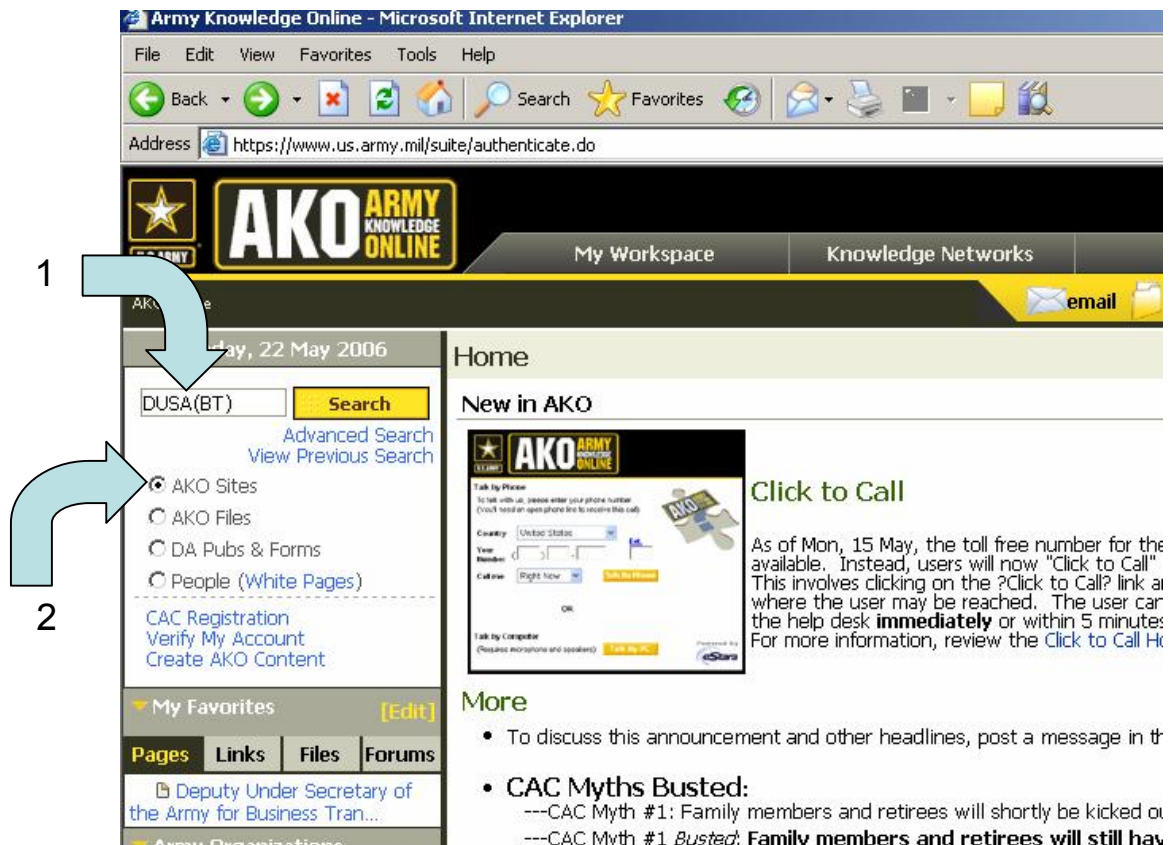
3. Click on the Search Button. Your search results will be listed in the main portion of your browser.

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4. Find the search result for DUSA(BT) and click on the "(Homepage)" link (see below). DUSA(BT) should be the first option listed.
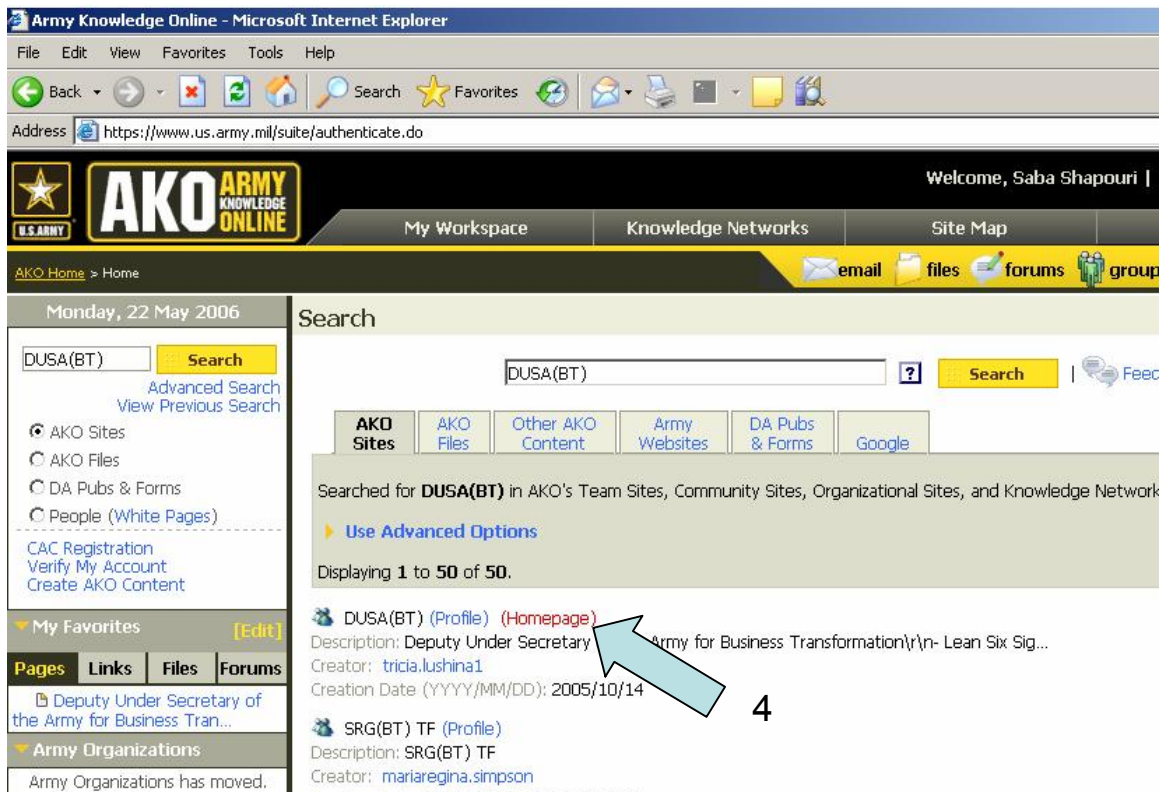
5. You are now at the DUSA(BT) Portal.
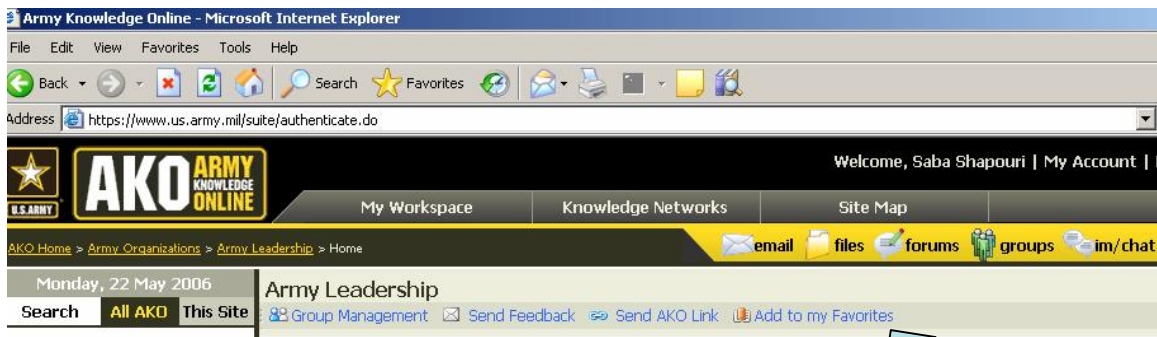6. To add the DUSA(BT) Portal to your AKO "My Favorites" click on "Add to My Favorites".
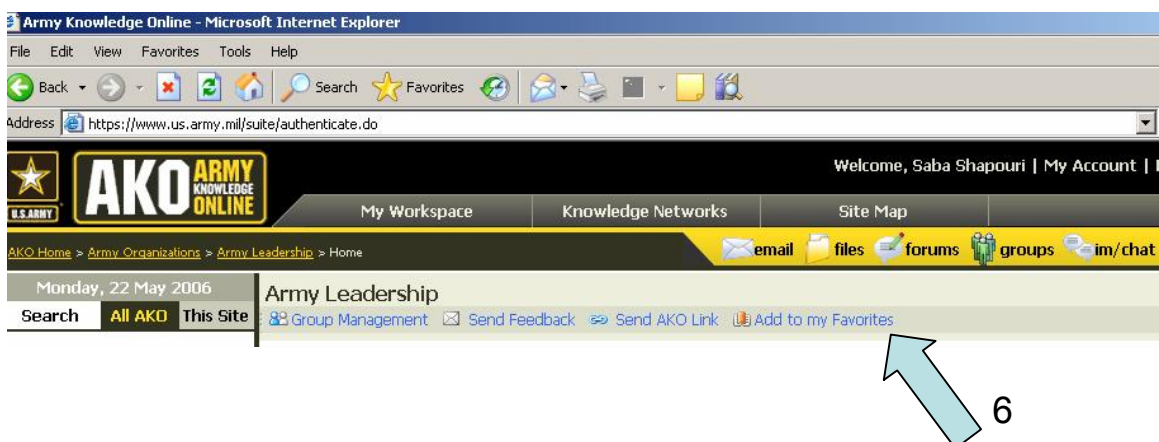
7. Your "My Favorites" list (located on the left side of the web browser) should be updated.

A faster way to access the AKO DUSA(BT) Portal is to do the following:

1. Log into AKO
2. Cut and paste the following link into your address bar in your web browser and press return:

   https://www.us.army.mil/suite/page/187912

3. If prompted, be sure to select "Yes" when prompted to display non-secure options
4. You will be taken to the DUSA(BT) Portal inside AKO.
5. To add the DUSA(BT) Portal to your AKO "My Favorites" click on "Add to My Favorites".

6. Your "My Favorites" list (located on the left side of the web browser) should be updated.